



Civil Enforcement

course content

Services Catalogues

➤ Who will the course benefit?

This training course is for users of the Civil Enforcement system who will be dealing with the configuration of the Suspension and/or Dispensation modules.

Only those involved with parameterisation control should attend this course as it does not include application processing procedures.

➤ Pre-requisites

Attendees must have a working knowledge of Windows applications and should also have basic keyboard skills.

➤ Course reference

7TCE019

➤ Duration

One day.

➤ Further information

For additional information on this course or any other training issue please e-mail training@civica.co.uk

➤ Course objectives

By the end of the course attendees will have an understanding of:

- Conventions
- Overview
- Application methods
- Application reasons mapping
- Rejection reasons
- Rejection reasons mapping
- Restrictions
- Application Reasons
- Bay types
- Audit